

Family-Initiated Interim Reexaminations

The PHA must adopt policies prescribing when and under what conditions the family must report changes in family income or expenses [24 CFR 960.257(c)]. In addition, HUD regulations require that the family be permitted to obtain an interim reexamination any time the family has experienced a change in circumstances since the last determination [24 CFR 960.257(b)].

Required Reporting

HUD regulations give the PHA the discretion to determine the circumstances under which families will be required to report changes affecting income.

PHA Policy

Families are required to report all increases or decreases in income within 10 business days of the date the change takes effect.

The PHA may conduct an interim reexamination at any time a families income based rent payment would increase or decrease by 5% or greater.

The PHA will conduct interim reexaminations for families that qualify for the earned income disallowance (EID), only when the EID family's rent will change as a result of the increase.

Families are not required to report any changes in expenses.

Optional Reporting

The family may request an interim reexamination any time the family has experienced a change in circumstances since the last determination [24 CFR 960.257(b)]. The PHA may process the request if the family reports a change that will result in a reduced family income [PH Occ GB, p. 159].

If a family reports a decrease in income from the loss of welfare benefits due to fraud or non-compliance with a welfare agency requirement to participate in an economic self-sufficiency program, the family's share of the rent will not be reduced [24 CFR 5.615]. For more information regarding the requirement to impute welfare income see Chapter 6.

PHA Policy

If a family reports a change that would result in an increase in the tenant rent, the PHA may conduct an interim reexamination at any time a families income based rent payment would increase 5% or greater.

If a family reports a change that would result in a decrease in the tenant rent, the PHA may conduct an interim reexamination at any time a families income based rent payment would decrease 5% or greater.

See Section 9-III.D. for effective dates.

Families may report changes in income or expenses at any time.

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