

REQUEST FOR PROPOSALS

Public Housing Repositioning Technical Services

The Pike County Housing Authority hereby requests proposals from qualified firms to provide technical assistance with the disposition of its properties in the Village of Perry, located in Pike County, Illinois. Request for Proposals (RFPs) are located in the general information tab on www.pikehousing.com and may be obtained from Chris Bruns, Executive Director, Pike County Housing Authority, 838 Mason Street, PO Box 123, Barry, Illinois 62312. Pike County Housing Authority will receive proposals at the above address for a period of no less than 30 days starting March 16th, 2022 until May 13th, 2022. The RFPs shall be scored and presented for acceptance at the Pike County Housing Authority's May 18th, 2022 Board Meeting. Questions regarding this RFP should be directed towards Chris Bruns, Executive Director at cbruns@pikehousing.com or 217-407-0707. The Pike County Housing Authority is an equal opportunity housing provider and employer.

REQUEST FOR PROPOSALS

Public Housing Relocation Technical Services

1. REQUEST

The Pike County Housing Authority hereby requests proposals from qualified firms to provide technical assistance with the disposition of its properties in the Village of Perry, located in Pike County, Illinois.

Request for Proposals (RFPs) are located in the general information tab on www.pikehousing.com and may be obtained from Chris Bruns, Executive Director, Pike County Housing Authority, 838 Mason Street, PO Box 123, Barry, Illinois 62312. Pike County Housing Authority will receive proposals at the above address for a period of no less than 30 days starting March 16th, 2022 until May 13th, 2022. The RFPs shall be scored and presented for acceptance at the Pike County Housing Authority's May 18th, 2022 Board Meeting.

Pike County Housing Authority is outreaching to persons and firms who have proven experience assisting PHAs with public housing disposition.

2. ABOUT THE PIKE COUNTY HOUSING AUTHORITY

The Pike County Housing Authority was established in 1946 and manages 228 units across 7 communities in Pike County, Illinois. Following is a list of the properties owned and managed by Pike County Housing Authority:

| Property | Type | # Units | Location |
|----------|--------------------|---------|---------------|
| 71-1 | Mixed | 30 | Barry |
| 71-2 | Semi-Detached | 10 | Barry |
| 71-3 | Mixed | 20 | Pleasant Hill |
| 71-4 | Mixed | 26 | Griggsville |
| 71-5 | Mixed | 12 | Perry |
| 71-6 | Semi-Detached | 6 | Baylis |
| 71-9 | Mixed | 66 | Pittsfield |
| 71-10 | Mixed | 14 | Barry |
| 71-13 | Multifamily/Walkup | 12 | Pittsfield |
| 71-14 | Mixed | 12 | New Canton |
| 71-15 | Semi-Detached | 20 | Pittsfield |

3. SCOPE OF SERVICES

The Pike County Housing Authority is soliciting professional repositioning technical services to provide technical assistance with the disposition of its properties in the Village of Perry, located in Pike County, Illinois.

The Pike County Housing Authority plans to contract with one firm (which may include a team of two or more firms) to handle all facets of the preparation and submission of the disposition application to HUD, including assistance with obtaining required third-party documentation and responding to additional HUD requests and clarifications.

4. PROPOSAL SUBMISSION REQUIREMENTS

As a minimum, proposals must contain:

- Information about the firm(s) proposed to provide the services.
- Experience of the firm(s) preparing successful public housing disposition applications.
- Qualifications and the role of the key team members and/or firms proposed for the team.
- Proposed fee arrangement and payment schedule.
- Business References (minimum of 3)

5. CONTRACT AWARD

Proposals will be evaluated per the following criteria:

| Criteria | Maximum Points |
|---|----------------|
| Experience/success of the proposed firm(s) and team members | 50 |
| Fee arrangement and payment schedule | 30 |
| References | 20 |
| TOTAL | 100 |

The Pike County Housing Authority will evaluate the proposals and select the top firms, and the selected firms may be invited to make presentations, if necessary. Based upon the proposal content and possible presentations, the Pike County Housing Authority will award the contract in the best interests of the organization and the population served.

The Pike County Housing Authority reserves the right to reject any and all proposals and to award the contract in the best interest of the organization.

Questions regarding this RFP should be directed towards Chris Bruns, Executive Director at cbruns@pikehousing.com or 217-407-0707.

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Chris Bruns
Executive Director

Pike County Housing Authority